



DICKINSON COUNTY

SHERIFF

JAIL

Dickinson County Sheriff: Gregory Baloun
Dickinson County Jail Administrator: Jarrod Fischer

Dickinson County Jail Work Release Mittimus Policy and fees

Dickinson County will agree to work release for inmates under the following conditions.

1. The sentence was the result of a plea of guilty, and the court order states that the defendant is eligible for work release.
2. Before work release is approved and granted, the criminal case shall be reviewed. The inmate's creditability and background play an important role on approval of work release.
3. The defendant agrees to and does abide by the jail rules regarding the work release policy.
4. The defendant must make payments to the Dickinson County Jail for work release. If an inmate cannot pay, work release will not be granted.
5. The inmate shall serve a minimum of (12) HRS per day in jail before being released for work.
6. The Sheriff or his designee shall from time to time conduct a compliance check at the inmate's place of employment.
7. The inmate's place of employment is within (30) miles of the Dickinson County Jail.
8. If alcohol is detected a preliminary breath test shall be conducted.

Work release will suspended or revoked if the following occurs:

1. IF the inmate out on work release consumes any alcohol or any illegal drugs.
2. IF the inmate does not show for work or provide any false documentation to the Jail.
3. IF the inmate travels to other locations besides his/her place of employment. The Jail Administrator may approve an additional stop depending on the reason given. IE: Gas/Fuel for vehicle.
4. IF the inmate violates **ANY** laws while being out on work release.
5. IF the inmate owes the Dickinson County Jail for previous room and board fee's and if the Mittimus is overdue.
6. IF the inmate refuses or fails a PBT test or drug test/screening.

Inmate Signature: _____ Date: _____



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Employer's Certificate

COMES NOW the undersigned and hereby states:

My name is _____ and I am the (Supervisor/Employer) of _____ (Employee)

Employer Information

Name: _____

Address: _____

Phone Number: _____

The employee is currently employed by me and should the employee be imprisoned in the Dickinson County Jail for the period of time under the work release program, the employee will not be terminated from this employment as a result of participating in the work release program.

The employee's work schedule

(Please attach paper copy of schedule)

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Employer/Supervisor's Signature: _____ Date: _____

The undersigned _____ (employee) who is participating in the Dickinson County Work Release Program hereby authorizes _____ (employer) to release to the County Sheriff, or County Attorney's Office any and all information concerning the undersigned's employment during the time period of work release including attendance records and time card reports.

Employee's Signature: _____ Date _____

Approved _____ Denied _____

Jail Administrator Signature

Date _____



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Dickinson County Jail Work Release Fee's

Per Day Room and Board **\$30.00** a day

Per Day Room and Board with Work Release **\$25.00**

Administration Fee (One Time Fee) **\$15.00**

Total per Day with Work Release \$55.00

Out of County Work Release

Per Day Room and Board **\$80.00**

Per Day with Work Release **\$25.00**

Administration Fee (One Time Fee) **\$15.00**

Total per Day with Work Release \$105.00

The Dickinson County Jail reserves the right to refuse this type of accommodation depending upon jail population and special events in the area.

Payment Plans: Payment plans must be approved by the Jail Administrator or his/her designee.

All paperwork must be turned in prior to the approval for work release, and be approved by the Dickinson County Jail Administrator.

Any questions regarding the work release program please contact Dickinson County Jail Administrator Jarrod Fischer at 712-336-2525, or email jfischer@co.dickinson.ia.us.